

CHILD CUSTODY

CUSTOMER INFORMATION	
Contact Person:	NLF Rep: <i>(internal use only)</i>
Street Address:	Cell Phone:
City, State, Zip Code:	Alternate Phone:
EMAIL <i>(required)</i> :	
PLAINTIFF'S INFORMATION	
(1) Full Legal Name:	
(2) Date of Birth:	(3) SS#:
(4) Street Address:	
(5) City, State, Zip Code:	
(6) Mailing Address: <i>(if different)</i>	
(7) Phone Number:	
(8) Email Address:	
(9) Driver's License No.	(10) State:
(11) Name of Employer:	
(12) Employer's Address:	
(13) Employer's Phone No.:	
DEFENDANT'S INFORMATION	
(14) Full Legal Name:	
(15) Date of Birth:	(16) SS#:
(17) Street Address:	
(18) City, State, Zip Code:	
(19) Mailing Address: <i>(if different)</i>	
(20) Phone Number:	
(21) Email Address:	
(22) Driver's License No.	(23) State:
(24) Name of Employer:	
(25) Employer's Address:	
(26) Employer's Phone No.:	

CHILD(REN)'S INFORMATION

(27) Full Legal Name of 1st Child :	(28) D.O.B
(29) Current Address:	(30) SS#
(31) Date when Child first started living at address:	<input type="checkbox"/> Male <input type="checkbox"/> Female
(32) Has the Child lived in Nevada for the past 6 months: <input type="checkbox"/> Yes <input type="checkbox"/> No	
(33) Full Legal Name of 2nd Child :	(34) D.O.B
(35) Current Address:	(36) SS#
(37) Date when Child first started living at address:	<input type="checkbox"/> Male <input type="checkbox"/> Female
(38) Has the Child lived in Nevada for the past 6 months: <input type="checkbox"/> Yes <input type="checkbox"/> No	
(39) Full Legal Name of 3rd Child :	(40) D.O.B
(41) Current Address:	(42) SS#
(43) Date when Child first started living at address:	<input type="checkbox"/> Male <input type="checkbox"/> Female
(44) Has the Child lived in Nevada for the past 6 months: <input type="checkbox"/> Yes <input type="checkbox"/> No	
<i>*Add any additional Children to the Notes section of this interview</i>	
(45) Have you participated in any case concerning the child(ren) as a party, witness, or in some other capacity? <input type="checkbox"/> No. <input type="checkbox"/> Yes, I have participated in the following cases concerning the Child <i>(provide all specifics including the state, the court name, the case number and the date of the child custody order, if any):</i>	
(46) Do you know of any other case that could affect this case? <input type="checkbox"/> No. <input type="checkbox"/> Yes, the following cases that could affect this case <i>(provide all specifics including the state, the court name, the parties involved, the case number and type of case):</i>	
(47) Do you know of anyone other than the parents who has custody of the child(ren) or who can claim a right to custody/visitation rights to the child(ren). <input type="checkbox"/> No. <input type="checkbox"/> Yes, the following people have custody of the child(ren) or can claim custody/visitation of the child(ren) <i>(list names and addresses of anyone who claims custody/visitation rights):</i> Name: Address:	

INFORMATION: Before a case can be heard by the Family Court in the 8th Judicial District, the court must have jurisdiction over the parties and the subject matter. A court may hear the case if a party resides in the state. The state will have jurisdiction over the children if Nevada is the "home state" of the children. Home state means the children have lived here for at least the past 6 months. A court will have subject matter jurisdiction if it is the type of matter that can be heard in family court such as divorce, custody, paternity, etc.

UCCJEA

Uniform Child Custody Jurisdiction and Enforcement Act

(48) Living Arrangements Last 5 Years. List the periods of residence and places where each child has lived within the last 5 years, and the name(s), present address and relationship to the child(ren) of each person (all adults) with whom the child(ren) has lived during that time period.

1st Child: _____

Time Period (month/year)	Name(s) of Person(s) the Child Lived with and Relationship:	City and State
_____ - _____	_____ Relationship: _____	_____
_____ - _____	_____ Relationship: _____	_____
_____ - _____	_____ Relationship: _____	_____
_____ - _____	_____ Relationship: _____	_____
_____ - _____	_____ Relationship: _____	_____

2nd Child: _____

Time Period (month/year)	Name(s) of Person(s) the Child Lived with and Relationship:	City and State
_____ - _____	_____ Relationship: _____	_____
_____ - _____	_____ Relationship: _____	_____
_____ - _____	_____ Relationship: _____	_____
_____ - _____	_____ Relationship: _____	_____
_____ - _____	_____ Relationship: _____	_____

3rd Child: _____

Time Period (month/year)	Name(s) of Person(s) the Child Lived with and Relationship:	City and State
_____ - _____	_____ Relationship: _____	_____
_____ - _____	_____ Relationship: _____	_____
_____ - _____	_____ Relationship: _____	_____
_____ - _____	_____ Relationship: _____	_____
_____ - _____	_____ Relationship: _____	_____
_____ - _____	_____ Relationship: _____	_____

PATERNITY

(49) **Plaintiff** believes that the father of the child(ren) is _____
because: (check all that apply)

- Birth Certificate:** The man named above is the father listed on the birth certificate(s).
- Court Order:** Paternity was already established by a court order through (name of court) _____
in case number _____ on (date) _____
- DNA Test:** A DNA test shows who is the biological father; (a copy will be required)
- Parents Lived Together:** The parties lived together at least 6 months before conception and lived together through the period of conception.
- Admission:** The man named above openly holds out the child(ren) as his own and has accepted the child(ren) into his home.

CUSTODY

LEGAL CUSTODY refers to the basic responsibility for a child and the parent's ability to access information and make major decisions that affect the child, including the child's healthcare, education, and religious upbringing. There are two kinds of legal custody:

- **Joint Legal Custody:** Judges generally must award both parents joint legal custody so that both parents can make major decisions about the child.
- **Sole Legal Custody:** This gives one parent the right to make major decisions concerning the child. This is not ordered very often.

(50) **Legal Custody** (check one)

- The parties should share JOINT LEGAL custody of the child(ren).
- Plaintiff** should have SOLE LEGAL custody of the child(ren).
- Defendant** should have SOLE LEGAL custody of the child(ren).

PHYSICAL CUSTODY refers to the amount of time the children spend with each parent. There are three different types of physical custody a judge can order:

- **Joint Physical Custody:** Each parent has the children at least 40% of the time. This amounts to at least 146 days per calendar year. Judges must generally award joint physical custody to both parents unless certain exceptions apply. With joint physical custody, each parent has significant periods of time with the child. It DOES NOT MEAN that each parent has an exact equal amount of time with the child. The significant time may be worked out over longer periods such as weekly, monthly, or even annually. Joint physical custody does not mean that there will be no child support obligation.
- **Primary Physical Custody:** One parent has the children more than 60% of the time during the year. The other parent will have "parenting time" or "visitation."
- **Sole Physical Custody:** One parent has the children 100% of the time, and the other parent has no visitation or extremely limited (possibly supervised) visitation. This is not ordered very often.

(51) **Physical Custody** (check one)

- The parties should share JOINT PHYSICAL custody of the child(ren). Each parent must have the child(ren) approximately 40% of the time, or 146 days per year).
- The (check one) **Plaintiff** / **Defendant** should have PRIMARY PHYSICAL custody of the child(ren).

CHILD SUPPORT

(52) **Child Support.** Child support is set based on a percentage of the parents "gross monthly income." Gross monthly income includes pre-tax income from all sources, including employment, tips, overtime, unemployment, and retirement.(check one)

- Child Support should be paid by (name of parent who should pay child support) _____

in the amount of \$ _____ per month. This is based on: (check one)

- The statutory minimum of \$100/month per child.
- The calculation from the Child Support Worksheet.
- The amount already established by the District Attorney, Family Support Division, case _____.

- I want the Court to set the amount of Child Support.

(53) **Wage Withholding.** (check one)

- I wish for a wage withholding order to secure payment of any support owed.
- I do not wish for a wage withholding order.

ADDITIONAL MATTERS

(54) **Public Assistance.** (check one)

- None of the parties in this case have ever received state assistance or welfare.
- State assistance or welfare has been or is being provided to parties in this case.

(55) **Health Insurance.** (check all that apply)

- Both parties should provide future health insurance for the minor child(ren) if available.
- Future health insurance for the minor child(ren) should be provided by (name of parent) _____

(56) **Unreimbursed Medical Expenses.** (check one)

- Any expenses not covered by insurance should be paid equally by both parties.
- Any expenses not covered by insurance should be paid by (name of parent) _____

Because:

(57) **"30/30 Rule"** - Do you want to use this rule?

- Yes
- No

This rule helps guide parents in how to pay uninsured medical/dental expenses. This rule requires the parents to follow these guidelines for payment.

1. A parent who pays a medical or dental expense for a child has 30 days to send proof of the expenses to the other parent.
2. The other parent then has 30 days to reimburse the other parent half the cost.

(58) **Tax Deduction.** (check all that apply) IRS rules state that the custodial parent usually has the right to claim the child on their taxes. Talk to a tax professional if you need tax advice.

- The **Plaintiff** should claim the following child(ren) as dependents for tax purposes every year: (insert child(ren)'s names)

Child's Name

Child's Name

Child's Name

Child's Name

- The **Defendant** should claim the following child(ren) as dependents for tax purposes every year: (insert child(ren)'s names)

Child's Name

Child's Name

Child's Name

Child's Name

- The tax deduction should alternate, with Plaintiff claiming the child(ren) in (check one) even / odd years, and Defendant claiming the child(ren) the other years.

INFORMATION: Establishing paternity does not automatically entitle a parent to change the name of the child. A father who desires to have the name of the child changed to reflect his family name, must ask the court for that relief in the initial Complaint and/or no later than the time of the hearing. If the request is not made in the initial Complaint, then the father will have to file a separate action for a name change. The court will consider many factors including the age of the child, the desires of an older child, hyphenating the name or changing a middle name.

(59) **Birth Certificate / Name Change:** *(check all that apply)*

- The child's birth certificate should not be changed.
- The child's birth certificate should be changed to state that the father of the minor child is _____

- The child's name should be changed to *(first, middle, last name the child should have)*

First

Middle

Last

First

Middle

Last

First

Middle

Last

REQUIRED DOCUMENTS

(60) Documents to be completed. If you have any trouble with the following documents, fill out as much as you can and we can assist you with any remaining information we need to process your paperwork.

- Child Support Worksheet A or B
- Parenting and Holiday Schedule

Notes:

**PARENTING AND
HOLIDAY SCHEDULE
REGULAR
SCHEDULE:**

Be very specific. Include times and days of the week for each parent's timeshare with the child(ren).

(Ex. Mom will have the child(ren) every Sunday at 6:00 p.m. until Thursday morning drop off at school; Dad will have child(ren) the remainder of the time.

SUMMER SCHEDULE:

- Same as Regular Schedule
- Other: (explain)

**MOTHER'S DAY and
MOTHER'S
BIRTHDAY:**

- MOTHER every year from 8:00 a.m. - 8:00 p.m.
- Other: (explain)

**FATHER'S DAY and
FATHER'S BIRTHDAY:**

- FATHER every year from 8:00 a.m. - 8:00 p.m.
- Other: (explain)

CHILD'S BIRTHDAY:

- EVEN years with (parent) _____; ODD years with the other parent.
- EVERY year will be shared with both parents or time split as follows:

3 DAY WEEKENDS:

- EVEN Years: MLK Jr. Day, Memorial Day, and Nevada Day, with (parent) _____; and President's Day, Labor Day, Veteran's Day with the other parent.

ODD Years: MLK Jr. Day, Memorial Day, and Nevada Day, with (parent) _____; and President's Day, Labor Day, Veteran's Day with the other parent. *Time begins when school lets out the day before the holiday weekend and ends the day following the holiday weekend when school resumes (or 9:00 a.m.).
- Other: (explain)

4th OF JULY:

- EVEN years with (parent) _____; ODD years with the other parent.
- Other: (explain)

**EASTER / SPRING
BREAK:**

- EVEN years with (parent) _____; ODD years with the other parent. **Time begins when school lets out the day before the holiday weekend and ends the day following the holiday weekend when school resumes (or 9:00 a.m.).*
- Other: (explain)

**THANKSGIVING
HOLIDAY:**

- EVEN years with (parent) _____; ODD years with the other parent. **Time begins when school lets out the day before the holiday weekend and ends the day following the holiday weekend when school resumes (or 9:00 a.m.).*
- Other: (explain)

HALLOWEEN:

- EVEN years with (parent) _____; ODD years with the other parent.
- Other: (explain)

**WINTER BREAK /
CHRISTMAS / NEW
YEARS:**

- EVEN years: Segment 1 with (parent) _____; Segment 2 with the other parent.
- ODD years: Segment 1 with (parent) _____; Segment 2 with the other parent.
- * Segment 1: (Christmas) consists of the day school lets out until December 26 at noon; Segment 2 (New Years) consists of December 26 at noon until noon the day before school resumes.*
- Other: (explain)

VACATION:

- The parents will not establish formal vacation plans and will instead mutually agree on vacation days and times with the child(ren).
- Each parent may have up to _____ vacations days per year with the child(ren). The parents shall notify the other of the vacation and provide a general vacation itinerary at least _____ days before the planned vacation. *Vacation time is not allowed during a holiday allotted to the other parent.*
- Other: (explain)

**OTHER SPECIAL
DAYS OR HOLIDAYS:**